

**Lincoln County Emergency Services  
Board of Directors  
Minutes of Regular Meeting  
Thursday, April 20, 2023**

The Lincoln County Emergency Service Board of Directors held a meeting on Thursday, April 20, 2023, at the Cuivre River Electric Cooperative Building, pursuant to the agenda posted Tuesday, April 18, 2023.

Chairman Mike Cherry called the meeting to order at approximately 6:00 p.m. Present were Board of Directors Mike Cherry, Linda Sullivan, Lisa Sitler, Steve Fair, Tyler Schmiege, and Adam Stanek. Board member Randy Davis was absent at this time.

Staff present: Director James Roberts, Training Manager Lisa Goetsch, Administrative Assistant Samantha Shelton, and Attorney Justin Butler.

Guests in Attendance: Quentin Laws (Lincoln County Emergency Management).

**APPROVAL OF AGENDA**

*Motion to approve the agenda was made by Linda Sullivan and seconded by Lisa Sitler.*

***ALL AYES – MOTION PASSED***

**APPROVAL OF THE MINUTES**

*Motion to approve the minutes from the March 23, 2023 Regular Board Meeting was made by Linda Sullivan and seconded by Lisa Sitler.*

***ALL AYES – MOTION PASSED***

*Motion to approve the closed session minutes from the March 23, 2023 Board Meeting was made by Linda Sullivan and seconded by Lisa Sitler.*

***ALL AYES – MOTION PASSED***

**PUBLIC COMMENT**

No one from the public had anything to discuss at this time.

**REPORT OF DIRECTORS, BOARD OFFICERS, AND LEGAL COUNSEL**

**Item 6.A. Directors Report – James Roberts**

*New Employee*

Director James Roberts reported that a conditional offer has been presented to the potential new dispatcher. Mr. Roberts also discussed the interview process and his plans to publish another Job Advertisement to bring on at least two (2) more dispatchers.

Discussion of MOWSIN Radio quotes was had at this time. It was asked that the exploration of possible grants to help fund the purchase of MOSWIN radios be placed on the next meeting agenda.

Chairman Mike Cherry requested that a 2022 Profit & Loss be provided at the next meeting.

**Item 6.B. Treasurer's Report – Adam Stanek**

*Approval of the March 2023 Financial Reports*

Administrative Assistant Samantha Shelton provided the Financial Reports via email as well as paper copies. Treasurer Adam Stanek presented the financials to the Board.

*Motion to approve the March 2023 Financial Reports was made by Linda Sullivan and seconded by Lisa Sitler.*

**ALL AYES – MOTION PASSED**

**Item 6.C. Legal Counsel Report – Justin Butler**

Attorney Justin Butler had nothing to report at this time.

**UNFINISHED BUSINESS**

**Item 7.A. Internet at Dispatch Center**

Director James Roberts discussed his conversation with Brightspeed. He will continue to work on getting quotes for the existing center as well as the new building.

**Item 7.B. Sales Tax**

*Motor Vehicle Sales Tax*

ITEM TABLED TO THE NEXT REGULAR BOARD MEETING.

*Marijuana Sales Tax*

ITEM TABLED TO THE NEXT REGULAR BOARD MEETING.

**Item 7.C. Damaged Repeaters on Patterson School Road**

Discussion was had at this time. It was determined that the time had exceeded the statute of limitations. No action is to be taken at this time.

**Item 7.D. Interoperability Systems Manager Position**

ITEM TABLED TO THE NEXT REGULAR BOARD MEETING.

**NEW BUSINESS**

**Item 8.A. RHSOC Grant Application**

Director James Roberts presented the Grant Application for RHSOC. Discussion was had at this time.

*Motion to approve and submit the RHSOC Grant Application for Mobile Radios was made by Lisa Sitler and seconded by Linda Sullivan.*

**ALL AYES – MOTION PASSED**

**Item 8.B. Resolution No. 23.01: Adopting the National Incident Management System (NIMS)**

Explanation of the Resolution was given.

*Motion to approve Resolution No. 23.01: Adopting the National Incident Management System (NIMS) was made by Adam Stanek and seconded by Steve Fair.*

**ALL AYES – MOTION PASSED**

**Item 8.C. Mobile Dispatch Center Repairs**

Director James Roberts explained the damage to the Mobile Dispatch Center. Mr. Roberts will be taking the Mobile Dispatch Center to be looked at and repaired.

