Lincoln County Emergency Services Board of Directors Minutes of Regular Meeting Thursday, April 20, 2023

The Lincoln County Emergency Service Board of Directors held a meeting on Thursday, April 20, 2023, at the Cuivre River Electric Cooperative Building, pursuant to the agenda posted Tuesday, April 18, 2023.

Chairman Mike Cherry called the meeting to order at approximately 6:00 p.m. Present were Board of Directors Mike Cherry, Linda Sullivan, Lisa Sitler, Steve Fair, Tyler Schmieg, and Adam Stanek. Board member Randy Davis was absent at this time.

Staff present: Director James Roberts, Training Manager Lisa Goetsch, Administrative Assistant Samantha Shelton, and Attorney Justin Butler.

Guests in Attendance: Quentin Laws (Lincoln County Emergency Management).

APPROVAL OF AGENDA

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Motion to approve the agenda was made by Linda Sullivan and seconded by Lisa Sitler.

ALL AYES – MOTION PASSED

APPROVAL OF THE MINUTES

Motion to approve the minutes from the March 23, 2023 Regular Board Meeting was made by Linda Sullivan and seconded by Lisa Sitler.

ALL AYES - MOTION PASSED

Motion to approve the closed session minutes from the March 23, 2023 Board Meeting was made by Linda Sullivan and seconded by Lisa Sitler.

ALL AYES - MOTION PASSED

PUBLIC COMMENT

No one from the public had anything to discuss at this time.

REPORT OF DIRECTORS, BOARD OFFICERS, AND LEGAL COUNSEL

Item 6.A. Directors Report - James Roberts

New Employee

Director James Roberts reported that a conditional offer has been presented to the potential new dispatcher. Mr. Roberts also discussed the interview process and his plans to publish another Job Advertisement to bring on at least two (2) more dispatchers.

Discussion of MOWSIN Radio quotes was had at this time. It was asked that the exploration of possible grants to help fund the purchase of MOSWIN radios be placed on the next meeting agenda.

Chairman Mike Cherry requested that a 2022 Profit & Loss be provided at the next meeting.

Item 6.B. Treasurer's Report – Adam Stanek

Approval of the March 2023 Financial Reports

Administrative Assistant Samantha Shelton provided the Financial Reports via email as well as paper copies. Treasurer Adam Stanek presented the financials to the Board.

Motion to approve the March 2023 Financial Reports was made by Linda Sullivan and seconded by Lisa Sitler.

ALL AYES - MOTION PASSED

Item 6.C. Legal Counsel Report - Justin Butler

Attorney Justin Butler had nothing to report at this time.

UNFINISHED BUSINESS

Item 7.A. Internet at Dispatch Center

Director James Roberts discussed his conversation with Brightspeed. He will continue to work on getting quotes for the existing center as well as the new building.

Item 7.B. Sales Tax

Motor Vehicle Sales Tax

ITEM TABLED TO THE NEXT REGULAR BOARD MEETING.

Marijuana Sales Tax

ITEM TABLED TO THE NEXT REGULAR BOARD MEETING.

Item 7.C. Damaged Repeaters on Patterson School Road

Discussion was had at this time. It was determined that the time had exceeded the statute of limitations. No action is to be taken at this time.

Item 7.D. Interoperability Systems Manager Position

ITEM TABLED TO THE NEXT REGULAR BOARD MEETING.

NEW BUSINESS

Item 8.A. RHSOC Grant Application

Director James Roberts presented the Grant Application for RHSOC. Discussion was had at this time.

Motion to approve and submit the RHSOC Grant Application for Mobile Radios was made by Lisa Sitler and seconded by Linda Sullivan.

ALL AYES – MOTION PASSED

Item 8.B. Resolution No. 23.01: Adopting the National Incident Management System (NIMS)

Explanation of the Resolution was given.

Motion to approve Resolution No. 23.01: Adopting the National Incident Management System (NIMS) was made by Adam Stanek and seconded by Steve Fair.

ALL AYES – MOTION PASSED

Item 8.C. Mobile Dispatch Center Repairs

Director James Roberts explained the damage to the Mobile Dispatch Center. Mr. Roberts will be taking the Mobile Dispatch Center to be looked at and repaired.

NEW BUILDING PROJECT

Item 9.A. Project Funding

Director James Roberts and Adam Stanek reported on the meetings held with Bank of Old Monroe and Peoples Bank and Trust, as well as the different financial options that were presented. The Board requested to review the options with Attorney Justin Butler and to have financials prepared for the next Board Meeting to make a decision.

Item 9.B. Navigate Building Solutions

Contract

Chairman Mike Cherry discussed the conference call between Navigate, James Roberts, Justin Butler, and himself. Attorney Justin Butler explained the changes made to the contract. Discussion was had. Chairman Mike Cherry requested that everyone be mindful of the scheduled meeting dates for decisions on the project to be made. Mr. Cherry also stated that he would like weekly project reports from Navigate.

Motion to approve the contract between Lincoln County Emergency Services and Navigate Building Solutions and to authorize Chairman Mike Cherry to sign the contract was made by Adam Stanek and seconded by Linda Sullivan.

Roll Call Vote:

Steve Fair

AYE

Linda Sullivan AYE

Tyler Schmieg AYE

Adam Stanek

AYE

Lisa Sitler AYE Randy Davis ABSENT

PATE: <u>05/18/2023</u>

AYES 5

NAYS 0

ABSENT 1

MOTION PASSED 5 TO 0.

APPROVAL TO PAY BILLS

Motion to approve to pay the regular monthly bills was made by Lisa Sitler and seconded by Linda Sullivan.

ALL AYES - MOTION PASSED

NEXT SCHEDULED BOARD MEETING ANNOUNCEMENT

Regular Meeting:

Thursday, May 18, 2023 at 18:00 (6:00pm)

Cuivre River Electric Cooperative Building, Community Room

1112 East Cherry Street, Troy, MO 63379

ADJOURN

Motion to Adjourn was made by Lisa Sitler.

ALL AYES – MOTION PASSED

Meeting Adjourned.

Respectfully Submitted: Samantha Shelton, Administrative Assistant