

**Lincoln County Emergency Services
Board of Directors
Minutes of Regular Meeting
Thursday, August 17, 2023**

The Lincoln County Emergency Service Board of Directors held a meeting on Thursday, August 17, 2023, at the Cuivre River Electric Cooperative Building, pursuant to the agenda posted Tuesday, August 15, 2023.

All rose for the Pledge of Allegiance.

Chairman Mike Cherry called the meeting to order at approximately 6:00 p.m. Present were Board of Directors Mike Cherry, Lisa Sitler, Linda Sullivan, Tyler Schmieg, Steve Fair, Randy Davis, and Adam Stanek. Chairman Cherry determined a quorum was present.

Staff present: Executive Director James Roberts, Administrative Assistant Samantha Shelton, Attorney Justin Butler, Training Manager Lisa Goetsch, Dispatcher/Supervisor Nicole Hanson, Dispatcher Christina Freyholtz, and Dispatcher Jessica Moore Seigler.

Guests in Attendance: Quentin Laws (Lincoln County Emergency Management), Mark Seigler (Hawk Point Fire), Eric Redman (LCSO), Kevin Gugliano (LCSO), Jacob Tryan (LCSO), Ben Jones, Brandon Gonzales (LCSO), Michael Chasteen (LCSO), Curtis Barber (LCSO), Will Reynolds (NROUTE), Bryan Harper (NROUTE), Mike Owenby (A&W Communications), Fran Cueva (Motorola), Preston Gebhart (LCSO), David Reagan (LCSO), Rodger Wagner (LCSO), Dustyn Tienter (Troy Police Department), Jeff Taylor (Troy Police Department), Tom Orlando (LCSO), Paul Carroll (LCSO), Tim Misuraco (LCSO), Randy Lambert (LCSO), Kim Floyd (LCSO), and Doug Leonard (LCSD).

APPROVAL OF AGENDA

Motion to approve the agenda was made by Steve Fair and seconded by Linda Sullivan.

Executive Director James Roberts requested to amend the agenda, moving Item 9.A. Directors Report before Item 5. Public Comment.

Motion to amend the Agenda to move Item 9.A. Directors Report before Item 5. Public Comment was made by Steve Fair and seconded by Lisa Sitler.

ALL AYES – MOTION PASSED

Motion to approve the amended agenda was made by Steve Fair and seconded by Randy Davis.

ALL AYES – MOTION PASSED

APPROVAL OF THE MINUTES

Motion to approve the minutes from the July 20, 2023 Regular Board Meeting was made by Linda Sullivan and seconded by Lisa Sitler.

ALL AYES – MOTION PASSED

REPORT OF DIRECTORS, BOARD OFFICERS, AND LEGAL COUNSEL

Item 9.A. Directors Report – James Roberts

Recognition

Director James Roberts recognized Dispatcher Christina Freyholtz for her life supporting instructions in a cardiac arrest call, in which the individual is now in recovery. Mr. Roberts praised Ms. Freyholtz for a job well done.

Interviews

Director James Roberts advised that there have been two (2) conditional offers of employment made for Dispatch candidates.

CAD Update

Director James Roberts provided updated on the new CAD Software. He stated that instillation should begin August 28th and that he is hopeful for a “go live” date for around July 2024.

PUBLIC COMMENT

Lincoln County Sheriff’s Office (LCSO) David Reagan, Preston Gebhart, Thomas Orlando, Doug Leonard, Kevin Gugliano, Michael Chasteen, and Randy Lambert, addressed their concerns to the Board regarding the Motorola radios and MOSWIN System plans.

Will Reynolds with NROUTE addressed on concerns that were brought to his attention including the interoperability of the Motorola Radios and MOSWIN System, the Troy Police Department’s radios compatibility with the MOSWIN System, MOSWIN Tower Sites, and the valid contract that was used for the sale of the Motorola radios.

Mike Owenby with A&W Communications stated that A&W had comparable portable and mobile radios. Mr. Owenby provided his recommendation on radios and vehicle repeaters as well as in building our own infrastructure and system.

Director Randy Davis addressed his frustration and disappointment with A&W Communication’s continued lack of customer service.

Mike Owenby with A&W Communications provided three paper (in-color) Coverage Maps for the Sheriff’s Department to the Board of Directors and Executive Director for review and requested the maps not be kept and to be returned to him after viewing. The first page was of mobiles being able to talk back to dispatch (two towers), the second page was of the “mobile talk out” dispatch being able to talk to the cars, and third page was the portables being able to reach the tower sites to get back to dispatch.

Will Reynolds with NROUTE requested a copy of the provided maps at which time Mr. Owenby denied his request. Mr. Reynolds explained the system that was chosen and how it will operate with MOSWIN.

Discussion was had at this time regarding the number of radios purchased.

Jeff Taylor with the Troy Police Department addressed his concerns with their current radios not working with the new system.

Will Reynolds with NROUTE stated that the Troy Police Department would need a MOSWIN Talk Group at which time their radios will be compatible with MOSWIN.

Discussion was had at this time regarding miscommunications and confusions.

Director Randy Davis advised that Lincoln County Emergency Services' is not required to provide radios and equipment to any other entity, but that the Board has chosen to do so to help everyone out, and to help improve the system as a whole.

Discussion of rebuilding the current system that has previously been neglected, to accommodate those that will remain on it.

NEW BUILDING PROJECT

Item 6.A. Navigate Building Solutions

Executive Director James Roberts provided preliminary floor plans for the building. Square footage has been deducted. Hopeful to provide a floor plan for approval in October 2024. Soil testing was discussed.

Item 6.B. Financing

Title Company Selection

Administrative Assistant Samantha Shelton provided Gilmore & Bell's list of possible Title Companies to use for the closing of the project lease agreement with People's Bank and Trust. Gilmore & Bell did not provide a recommendation.

Motion to continue with First American Title Insurance Company out of St. Louis, Missouri, as the Title Company, was made by Adam Stanek and seconded by Randy Davis.

Roll Call Vote:

<i>Steve Fair</i>	<i>AYE</i>	<i>Linda Sullivan</i>	<i>AYE</i>	<i>Tyler Schmieg</i>	<i>AYE</i>
<i>Adam Stanek</i>	<i>AYE</i>	<i>Lisa Sitler</i>	<i>AYE</i>	<i>Randy Davis</i>	<i>AYE</i>
AYES 6	NAYS 0	ABSENT 0			

MOTION PASSED 6 TO 0.

Closing Date Selection

Administrative Assistant Samantha Shelton provided Gilmore & Bell's recommendation for the closing date for the lease purchase with People's Bank & Trust. The Board agreed to close on Tuesday, September 26, 2023, as per Gilmore & Bell's recommendation.

Special Meeting Date Selection

Administrative Assistant Samantha Shelton advised that a Special Meeting would be needed two weeks prior to closing. Discussion was had.

Motion to hold a special meeting on Wednesday, September 13, 2023, at 6:00 PM, at the Dispatch Center conference room was made by Linda Sullivan and seconded by Lisa Sitler.

Roll Call Vote:

<i>Steve Fair</i>	<i>AYE</i>	<i>Linda Sullivan</i>	<i>AYE</i>	<i>Tyler Schmieg</i>	<i>AYE</i>
<i>Adam Stanek</i>	<i>AYE</i>	<i>Lisa Sitler</i>	<i>AYE</i>	<i>Randy Davis</i>	<i>AYE</i>
AYES 6	NAYS 0	ABSENT 0			

MOTION PASSED 6 TO 0.

Reimbursements

Administrative Assistant Samantha Shelton provided a report showing what has been spent towards the project thus far. Gilmore & Bell has provided the opportunity to roll the expenditure into the loan and has asked if the Board wishes to do so. Discussion was had at this time.

Motion to leave it as is was made by Randy Davis and seconded by Adam Stanek.

Roll Call Vote:

Steve Fair AYE Linda Sullivan AYE Tyler Schmieg AYE
Adam Stanek AYE Lisa Sitrler AYE Randy Davis AYE
AYES 6 NAYS 0 ABSENT 0

MOTION PASSED 6 TO 0.

PB&T Lease Term Sheet

Administrative Assistant Samantha Shelton went over the Lease Term Sheet with PB&T as per Shannon Creighton with Gilmore & Bell. Ms. Shelton also asked for permission to open a Construction Checking Account with People’s Bank and Trust.

Motion to approve the PB&T Lease Term Sheet was made by Randy Davis and seconded by Steve Fair.

Roll Call Vote:

Steve Fair AYE Linda Sullivan AYE Tyler Schmieg AYE
Adam Stanek AYE Lisa Sitrler AYE Randy Davis AYE
AYES 6 NAYS 0 ABSENT 0

MOTION PASSED 6 TO 0.

Motion to open a checking account with People’s Bank & Trust for the Construction Project was made by Adam Stanek and seconded by Randy Davis.

Roll Call Vote:

Steve Fair AYE Linda Sullivan AYE Tyler Schmieg AYE
Adam Stanek AYE Lisa Sitrler AYE Randy Davis AYE
AYES 6 NAYS 0 ABSENT 0

MOTION PASSED 6 TO 0.

Item 6.C. Demolition/Sale of Barn

Administrative Assistant Samantha Shelton provided the Board with the Invitation to Bid that has been posted on the Website and Facebook page. Bids are due by September 21, 2023.

NEW BUSINESS

There was no new business to discuss at this time.

UNFINISHED BUSINESS

Item 8.A. NROUTE/Motorola

Concerns, clarifications, and additional information, was provided in public comment. Director Steve Fair read aloud a screen shot of an anonymous text that was sent out regarding the Lincoln County Emergency Service Board and the Motorola/NROUTE project and addressed the false information that was sent out. Further clarification was given by Chairman Mike Cherry. Discussion of the current contract and future plans for our current system was had. Director James Roberts recommended a plan be set in place for the entire MOSWIN System/Radio Project. General discussion was had. Director Steve Fair stated that, as mentioned earlier, Lincoln County Emergency Services is not responsible for providing other entities radios. He went on to state that by state statute, Lincoln County Emergency Services is responsible to have a system, to take in emergency calls to our 911 or seven digit number, and to make sure that the

information is handed out to the responsible entity. Mr. Fair stated that the Board is trying to put together a program with the funds that are available, to help the system as a whole.

Item 8.B. A&W Update on requested quote for repairs on the Patterson School Road Tower

Director Mike Cherry requested an update from A&W on repairs for the site of Patterson School Road and any update on the current system. Mike Owenby (A&W Communications) stated that in order to give a proposal, he needed to know what the Board wanted. Mr. Ownby stated that no one had reached out to ask them to go look at the Patterson School Road Tower site.

Questions arose of the ownership of the Patterson School Road site. Discussion of other site repairs was had.

Motion for A&W Communication to identify what we have and to advise where we need to go moving forward with the repairs of the existing system was made by Lisa Sitler and seconded by Linda Sullivan.

Discussion was had. It was stated that a motion was not needed to move forwarder with gaining information.

MOTION DIES

Item 8.C. Interoperability Systems Manager Position

Executive Director James Roberts reported that no applications or feedback has been received.

REPORT OF DIRECTORS, BOARD OFFICERS, AND LEGAL COUNSEL

Item 9.B. Treasurer's Report – Adam Stanek

Approval of the June 2023 Financial Reports

Administrative Assistant Samantha Shelton provided the Financial Reports via email as well as paper copies. Director Adam Stanek read aloud the Financial Reports.

Motion to approve the June 2023 Financial Reports was made by Linda Sullivan and second by Lisa Sitler.

ALL AYES – MOTION PASSED

Item 9.C. Legal Counsel Report – Justin Butler

Attorney Justin Butler had nothing to report at this time.

Item 9.D. Board of Director(s) Reports

Director Adam Stanek stated that the Board is still going forward with the Motorola System and will continue to be progressive.

A Law Enforcement Officer stated that they appreciated the transparency and clarification.

The Board requested that if there are any future concerns or questions to contact the Administrative Assistant, Samantha Shelton, to be placed on the Agenda to address the Board as a whole, at a Board Meeting.

Chairman Mike Cherry advised of the all upcoming regular Board Meeting dates, times and locations.

CLOSED SESSION

Item 10.A. Closed Session

The Board did not enter into Closed Session at this time.

Jeff Taylor with the Troy Police Department spoke about his past experiences with previous administration of Dispatch and his appreciation for this administration with the improvements being made.

NEXT SCHEDULED BOARD MEETING ANNOUNCEMENT

Special Meeting: Wednesday, September 13, 2023 at 18:00 (6:00pm)
LCES Dispatch Center, Conference Room
250 West College Street, Troy, MO 63379

Regular Meeting: Thursday, September 21, 2023 at 18:00 (6:00pm)
Cuivre River Electric Cooperative Building, Community Room
1112 East Cherry Street, Troy, MO 63379

ADJOURN

Motion to Adjourn was made by Randy Davis and seconded by Adam Stanek.

Meeting Adjourned.

Respectfully Submitted: Samantha Shelton, Administrative Assistant

APPROVED: _____ ATTESTED: _____ DATE: _____